

# IMPORTANT PRE-INSTALLATION CHECKLIST – OC & OE MODELS

Our shop will discuss this form with you while you are placing your order. If necessary you are welcome to take the form away and discuss the points raised with your contractors.

If you take the form away with you, please return the completed copy to your AGA store at your earliest convenience. This will assist us with finalizing your installation.

**Customer Reference:**

**Site Address:**

**Customer Name:**

**Telephone No:**

**Mobile No:**

**Email:**

**Key Contact for Site:**

**Postcode:**

**Key Contact No:**

	Questions	Y	N	Additional Information
Access and parking	<p><b>Can the property be accessed by a 7.5 ton lorry with a tail lift 2415mm (8ft 3in) wide?</b></p> <p>Are there any special permissions or permits required?</p>			
Base / Plinth	<p><b>Is the base ready for the cooker to be fitted onto?</b></p> <p>Has a suitable concrete plinth been fitted? Please provide details.</p> <p>Do you wish to purchase an AGA plinth at the height of 50 or 65mm? If so, please contact your AGA retailer as soon as possible.</p>			
Space	<p><b>Is there the correct space for the AGA to be installed?</b></p> <p>Please confirm recess width, height and gaps between units.</p> <p>Remember to allow additional space for the oil control valve to the side of the cooker position.</p>			
Floor	<p><b>What flooring is under the cooker position?</b></p> <p>Will the floor support the cooker's weight?</p> <p>Is the finished flooring fitted or a hearth? The base must be non-combustible with a minimum thickness of 12mm.</p> <p>The AGA must be sited on a solid level base.</p>			
Position	<p><b>Please ensure there are plans on site to confirm the exact position for the cooker to be built.</b></p> <p>Please provide any information we may require.</p>			

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Rear Wall	<p><b>Is the rear wall clear of pipes, wires, drains and other services?</b></p> <p>The rear wall must be clear of any obstructions.</p> <p><b>How much gap do you need left behind the cooker position?</b></p> <p>Minimum 3mm gap must be left between the back of the AGA and the finished wall surface behind.</p> <p><b>Is the rear wall non-combustible?</b></p> <p>The wall behind must be a non-combustible surface.</p>			
Worktop	<p><b>The cooker hotplate height is 851mm off the finished floor. Will your surrounding surfaces match this height?</b></p> <p>You may consider fitting a concrete hearth or an AGA plinth if the cooker needs to be raised.</p>			
Electrics	<p><b>Where are you planning on positioning your electrical connections?</b></p> <p>The AGA needs a live 13amp supply located next to the cooker. This cannot be above or behind the cooker position.</p> <p>Please give details of your electrical connections.</p>			
Electrics (AGA Module only)	<p><b>Where are you planning on positioning your electrical connections?</b></p> <p>If you are having an additional AGA module please ensure the appropriate electrical supply is available to the left side of the cooker position.</p>			
Flue System	<p><b>Has the flue been planned?</b></p> <p>The options for routing your flue can be found in the installation instructions. How has this been planned?</p>			
Flue parts needed	<p><b>What flue connection parts are needed?</b></p> <p>Your cooker will be supplied with the following standard parts. In many circumstances these may not all be required. Please confirm which parts may not be needed.</p> <p>BVE flue pipe 300mm (1ft) x 1          BVE flue pipe 600mm (2ft) x 1          BVE flue pipe 900mm (3ft) x 1          BVE flue pipe 1200mm (4ft) x 1          135° bend (45) No Door x 2          135° bend (45) With Door x 1          4' to 5' flue adaptor - Oil mostly x 1          4' to 5' flue connector x 1          4' to 5' flue connector for when BVE lengths are cut x 1</p>			

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<p>Flue Data Plate</p>	<p><b>Has your flue been signed off?</b></p> <p>Your flue must be signed off by a competent installer for use with your new cooker. A data plate will be provided by the installer which must be on site when the cooker is being commissioned.</p>			
<p>Oil supply pipe</p>	<p><b>Has your contractor fitted the correct oil supply pipe?</b></p> <p>Oil pipe must be to current standards and include a correctly rated fire valve and filters.</p> <p>Please confirm where you would like the oil control valve to be fitted in comparison to the cooker. If this will be mounted on the wall away from the cooker please advise the AGA confirmations team as soon as possible.</p>			
<p>Oil tank</p>	<p><b>Do you have an oil tank fitted outside your property?</b></p> <p>Please give details of the tank including the height, position and confirmation it conforms to current standards.</p> <p>Is there oil in the tank and have the oil pipes been prepared for the AGA to be connected?</p>			
<p>Air Supply</p>	<p><b>Does the room require additional ventilation?</b></p> <p>You will need an additional air brick or open vent to be fitted within the room. Has this been considered and fitted by your contractor?</p> <p>If not, please advise AGA so the installing engineer can be advised this is required.</p>			
<p>Delivery</p>	<p><b>Is the site ready for delivery of the cooker?</b></p> <p>Could the appliance be delivered / installed even if it could not be commissioned / connected on the same day ) Y/N</p> <p>If No please provide details of works required to allow delivery / installation to take place.</p>			
<p>Connection / Commission</p>	<p><b>Is the site ready for the commission of the cooker?</b></p> <p>Can the appliance be connected and commissioned on the day of installation? Y/N</p> <p>If No please provide details of works required to allow connection / commission of the appliance to take place.</p> <p>A return visit to commission the cooker can be arranged if required.</p>			

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Outstanding work	<b>Do you believe any outstanding work will be completed in time for your installation / commission dates?</b>  If not, please contact the AGA confirmations team as soon as possible 01952 643 534.			
Pictures	<b>Please supply images showing the prepared site, any obstructions, the electrical supply, the oil supply and the access route as soon as possible.</b>  <b>This will enable our team to put in place any additional requirements and ensure a smooth installation day.</b>			

**Please provide any additional information which may be relevant to the delivery, installation or commission of the appliance**

Occasionally certain circumstances may dictate that we will be unable to deliver your product using our standard delivery service. Should an external specialist team be required we will advise you in advance of any additional costs you may incur before we proceed with your delivery.

A copy of this delivery and installation checklist should be returned to your store at the time of placing your order. Please retain a copy to assist you with preparing for your AGA installation.

If you have any queries once your order has been placed please feel free to contact the AGA confirmations team on 01952 643 534.

If a delay is required to your installation date we need a minimum of five working days' notice before the agreed date. Failure to provide this notice may incur a charge.

**Product on Order:**